

LOYOLA COLLEGE (AUTONOMOUS), CHENNAI – 600 034



B.Com. DEGREE EXAMINATION – COMMERCE

FIFTH SEMESTER – NOVEMBER 2011

CO 5502 - HUMAN RESOURCE MANAGEMENT

Date : 04-11-2011

Dept. No.

Max. : 100 Marks

Time : 9:00 - 12:00

SECTION - A

Answer ALL the questions:

10x2 = 20

1. Define Human Resource Management.
2. Explain any two objectives of Human Resource Management.
3. What is job analysis?
4. What is job specification?
5. What is meant by recruitment?
6. What is aptitude test?
7. What is brain storming?
8. What is demotion?
9. What are hygiene factors?
10. What is negative discipline?

SECTION – B

Answer any FIVE questions:

5 x 8 = 40

11. Explain the characteristics of Human Resource Management.
12. What are the main contents of a job description?
13. Explain the merits & demerits of internal sources of recruitment.
14. Discuss the various types of interviews.
15. Explain the need for performance appraisal.
16. What are the principles of training?
17. Explain the procedure for disciplinary action.
18. Discuss Maslow's hierarchy of needs.

SECTION – C

Answer any TWO questions:

2 x 20 = 40

19. Explain the various steps involved in Human Resource Planning.
20. Explain in detail the various methods of training the employees of an organization.
21. Discuss the various causes of indiscipline.

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